Health Record Date Replication Policy

- Providers documenting in the EHR must avoid copying and posting duplicate information provided in other parts of the EHR.
- If information is copied and pasted from a previous note to a new note, the **provider is responsible** for confirming the accuracy and updating information.
- Citing any historical information from a patient medical record always requires review and when appropriate, attribution of the original source by the provider.

Acceptable Copy/Paste Guidelines **NOT** Requiring Attribution of the Source

- Past medical/surgical history notes from the same patient
- Social history and family history from the same patient
- On campus laboratory data from patient medical record

Acceptable Copy/Paste Guidelines **REQUIRING** Attribution of the Source

- Text from a pathology report
- Text from an off-campus laboratory report
- Text from a radiology report
- Text from a procedure note

Acceptable Copy/Paste Guidelines **REQUIRING** Attribution of the Source **AND** a Declaration of Updating

- When the current patient visit note HPI/Interval History has been significantly updated and previous versions (for continuity of care).
- Medical Decision Making (MDM) and Plan of Care when used as historical information.

Copy/Paste **NOT** Acceptable

- Patient notes from a different patient
- Teaching physician attestation
- Physical examination
- Medical Decision Making and Planning

Templates, macros, exploding notes or structured notes are acceptable when initiated by the provider, by positive action or selection, and should be customized to each specialty or provider.

If you have any questions, you may send an email to **DRP@wusm.wustl.edu**.